

**Programme Name:** Certificate in Librarianship (CLS)

**Introduction:** This programme being offered since 1985 is particularly for those who are working as nonprofessionals in libraries. However, jobless persons and fresh students may benefit from this course as well.

**Admission Requirement:** The admission in this course is granted in both spring (February) and autumn (August) semesters every year. Candidates who have passed higher secondary (Intermediate) are eligible for admission. Please see prospectus for further details.

**Selection Process:** All eligible students are granted admission without any merit, quota, or age limit.

**Study Package:** Study package containing text books, assignments and other instructional material are mailed to the students.

**Duration:** One semester (6 months)

**Medium of Instruction:** Course material is in Urdu. However a student may opt English for assignments and examination.

**Teaching Methodology:** Distance learning system with correspondence and tutorial support, where available. All students are assigned tutors from their nearby areas for seeking guidance and to submit assignments.

**Certificate Requirement:** A student has to pass two courses of one credit each for getting Certificate in Librarianship (CLS). These courses are as under:  
Code 422- Organizing Library Resources (One credit)  
Code 423- Library Services (One credit)

**Assignments:** Four assignments for one credit course (total 8 assignments).

**Examination:** Written examination of above two courses at the end of every semester.

**Assessment:**

Assignments = 30% weight

Written exam = 70% weight

**Fee Tariff:** Please see prospectus.

**Contact information:** Please see prospectus.

**Workshop:** N/A

**Thesis:** N/A

**Practical:** N/A

**Viva:** N/A